

## **Dog Routine**

**6am - 7am** Morning pee breaks with Senior dogs and puppies out first. Open Small Animal/Cat House

**7 am - 8 am**

- 1) Feed/water all dogs (2 dogs in same room must be separated provided by owners)
- 2) Tidy rooms and check for hidden messes
- 3) Checking for dirty pet (eyes, bums)

**8 am - 9 am**

**Please try to not be late as it messes up all pet's playtime and can shorten the amount they get to play**

- 1) Drop offs (request to drop off for 7:30 am can be made if that helps)
- 2) Double check all Scorecards for changes that were made by owner during drop off
- 3) Set up new guests arriving with water and organize room
- 4) Set up the numbers for group introductions

**9:30 am - 11 am** (11-11:30 employees break)

- 1) Doors are locked, and all employees help with introductions.
- 2) Introduction of each group. (3 - 6 groups depending on how many dogs we have)
- 3) Each group takes 20-30 minutes for the introduction. (mini play time)
- 4) Dogs missing drop off time, **by 9am**, are kept separate till next day during introduction time. Extra charges apply

**11:30 am - 2:30 pm**

- 1) Group play times (30 minutes to 1 hour for each group) Depends on activity level, weather and how many groups that day is to how long they stay out for. This can also be split up into two smaller plays due to weather (raining, extreme cold or extremely windy) Can also run longer if we are slow (less groups)
- 2) Clean rooms and check waters
- 3) Small Animal/Cat house Chores

**2:30 pm - 4 pm** Meet & greets and feeding of dogs same as 7 am - 8 am chores

**4:30 pm - 5:30 pm** (pickups) 5:30-6 employee breaks (**no late pickups**)

**5:30 pm - 7 pm** Clean rooms, sweep and mop hallways and extra do list. Close Small animal/cat house

**7 pm - 9 pm** Night time pee breaks with Senior dogs and puppies out last.

**WE ARE CLOSED SATURDAYS AFTER 9 AM**